



# USA/Japanese Exchange

## CONFIDENTIAL REFERENCE

**Return to:** (Your Exchange Coordinator's name and address)

Paula Elggren

92 Lakeview, Stansbury Park, UT 84074

paula@myfamilyexchange.com

**Applicant's Name:** \_\_\_\_\_

The individual named above has applied for participation in the In-Japan Summer Homestay Program (1 month in Japan). Your thoughtful evaluation of the applicant's ability to assume this role will be appreciated. You may write a letter if you prefer. Please send the completed form (or letter) and any other materials to the Exchange Coordinator listed in the upper right-hand corner. Please use the back of this page for additional comments. All information is confidential. *Thank you for providing this reference.*

**Interpersonal Relations:** As you observe this applicant in relation to other people, is he/she usually:

### Comments

- |                   |                              |                             |
|-------------------|------------------------------|-----------------------------|
| Cooperative       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Accepts Authority | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Respectful        | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Outgoing          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Positive Attitude | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Flexible          | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### How does the applicant react to:

Physical discomfort: \_\_\_\_\_

Stress/Pressure: \_\_\_\_\_

Sudden changes in schedule: \_\_\_\_\_

Awkward and embarrassing situations: \_\_\_\_\_

### In comparison with others, how would you rate the applicant in the following areas:

	Below Average	Average	Above Average	Top 10%
Emotional maturity .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Enthusiasm/Energy .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Self-Confidence .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sense of Humor .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handling Emergencies .....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**How long have you known this applicant?** \_\_\_\_\_

**Do you recommend this applicant for participation?**  Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_

Connection to Applicant \_\_\_\_\_